

# DURBAN HIGH SCHOOL



Est. 1866

## Information Booklet 2016

255 St Thomas Road  
P O Box 50001  
Musgrave  
4062

e-mail : [admin@durbanhighschool.co.za](mailto:admin@durbanhighschool.co.za)  
website: [www.durbanhighschool.co.za](http://www.durbanhighschool.co.za)

**150**  
HONOUR THE TRADITION EXPLORE THE FUTURE  
years

---

## **VISION**

**Developing gentlemen of character.**

---

## **MISSION**

Durban High School strives to develop responsible, motivated young men with strong moral convictions and integrity, who, possessing self-discipline and courage, are capable of leading with strength and compassion to meet the challenges of the future.

Our ethos enables us to realise individual potential in Academics, Sport, Cultural Activities, Leadership, Outdoor Experiences, and Service to the Community.

We pride ourselves on achieving this by the nurturing of loyalty and respect, the honouring of all relationships, and through a commitment to hard work, in a secure environment which embraces the diversity of South Africa.

---

# PERSONAL DETAILS

Name: .....

Admission Number: .....

Grade: .....

Residential/Postal Address: .....

.....

Contact Telephone Numbers: .....

.....

I, ....., the parent/guardian  
of ..... in Grade ....., have read the  
contents of the Information Booklet.

*Signature:* \_\_\_\_\_

Parent/Guardian

*Signature:* \_\_\_\_\_

Learner

\_\_\_\_\_  
Date

## **THE SCHOOL UNIFORM**

### **FULL UNIFORM:**

- Oxford (Navy) blue, single-breasted School blazer with the School pocket badge (2 buttons)
- White shirt (long or short sleeves) with School badge on the pocket
- School tie (cover all buttons)
- Charcoal trousers with turn-ups
- Black or charcoal socks
- Plain black, lace-up School shoes
- Pullovers - plain navy blue V-neck with School badge (*may only be worn with a blazer*)
- Scarves: to be worn by grade 12s only from the commencement of the Winter sports

### **SUMMER UNIFORM: (as directed by the Head Master)**

- Short-sleeved White shirt with School badge on the pocket
- School tie (cover all buttons)
- No blazer required
- Charcoal trousers, charcoal or black socks, plain black, lace-up shoes
- Pullovers - plain navy blue V-neck with School badge (*may only be worn with a blazer*)

### **SUMMER UNIFORM OPTION is for Terms 1 and 4 only.**

During the FIRST WEEK of the new School year, at ALL official functions and at the Head Master's discretion, **Full School Uniform to be worn.**

### **DHS CLOTHES SHOP**

**Telephone: (031) 2771527**

**OPEN: MONDAY to THURSDAY : 09h00–15h15**

**FRIDAY : 09h00–14h00**

# SCHOOL TERMS 2016

## KWAZULU-NATAL

Term	Duration	Weeks (School Days)	Term	Duration	Weeks (School Days)
<b>1</b>	<b>13 January – 18 March</b>	<b>10 (48)</b>	<b>3</b>	<b>18 July – 30 September</b>	<b>11 (53)</b>
<b>2</b>	<b>5 April – 24 June</b>	<b>12 (55)</b>	<b>4</b>	<b>10 October – 7 December</b>	<b>9 (43)</b>

### 2016 school calendar for ordinary public schools in South Africa

January 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2016

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2016

S	M	T	W	T	F	S
		1	2	3	4	
6	7	8	9	10	11	
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2016

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### Dates for Standardised Tests and Exams for 2016

**Term 1:** Std Tests: Gr 8-12: 22-25 Feb; 29 Feb- 4 March.

**Term 2:** Std Tests: Gr 8-12: 25-28 Apr; 9 -12 May.

June Exams: Gr 8-12: begin 6 June 2016.

**Term 3:** Gr 12 Trials: 7-23 Sept 2016.

Std Tests: Gr 8-11: 14-15 Sept; 19-22 Sept.

**Term 4:** Exams commence: NSC: 24 Oct; Gr 8 & 9: 4 Nov; Gr 10&11: 9Nov.

## LEADERSHIP EVENTS

Please be aware of the following **COMPULSORY** leadership activities.  
Comprehensive details and the necessary forms will be distributed.

Grade 8 <b>Campout</b>	(1 night camp)	15 January	Cost: R30
Grade 8 <b>Spirit of Adventure</b>	(3 day camp)	18-22 April	Cost: tbc
Grade 9 <b>Spirit of Adventure</b>	(3 day camp)	22-26 February	Cost: tbc
Grade 10 <b>Cobham Hike</b>	(7 day camp)	14-20 August	Cost: tbc
Grade 11 <b>Work Experience</b>	(1 week work)	15-19 August	

## THE COMMUNICATOR

- The Communicator is a software application tool used to communicate effectively with parents. The Communicator features up-to-date news, a school calendar (also updated regularly), the School's contact list, homework timetable, a photo gallery and links to useful resources. There are also critical alerts for news that needs to be conveyed urgently. It also has a sms facility.
- Once installed, information is automatically updated and is sent directly to your computer. You do not need to do anything! The Communicator launches every morning, so parents can see school news at least once a day. The Communicator can also be launched at any time by clicking on the desktop shortcut or via the Start menu.
- Download the Communicator by visiting the following link:  
<http://www.school-communicator.com/download.php>

# THE SCHOOL BADGE



The School badge comprises the Royal Coat of Arms of Great Britain and the Coat of Arms of the Province of Natal (now KwaZulu-Natal).

The Royal Coat of Arms displays two mottos:

The motto of the Order of the Garter, which reads

**Honi soit qui mal y pense** –

Dishonoured be he who thinks ill of it (the garter) and

**Dieu et mon droit** - God and my right (the divine right accorded to the king) was introduced by Richard I, subsequently discarded, and re-introduced by Edward III.

**Deo Fretus** - Trusting in God – is on the scroll beneath the coat of arms of Durban High School and is the only one which has its origins in the School.

- \* The Natal Coat of Arms was granted to the Colony of Natal by the College of Arms and Royal Warrant on 16 May 1907.
- \* Prior to the registration of the Coat of Arms the orientation of the two Black Wildebeest was altered to **to dexter** (from the viewer's right to left) from **to sinister** (from the viewer's left to right) in order that it be heraldically correct.

**DURBAN HIGH SCHOOL  
SCHOOL DAY - 2016**

Monday – Thursday Normal Routine		Fridays Short Day Routine	
Time	Event	Time	Event
7:25	Arrive at School	7:25	Arrive at School
7:30	Staff Briefing	7:30	Staff Briefing
7:37	Warning Bell	7:37	Warning Bell
7:40	Registration	7:40	Registration
7:50	<i>Monday: Extended Class Tutors Period/Mentorship Meeting Tuesday: Full Assembly Wednesday: Grade/House Assembly Thursday: Full Assembly</i>	7:50	<i>Friday: Sport &amp; Cultural Assembly</i>
8:10	Period 1 (55 mins)	8:10	Period 1 (45 mins)
9:05	Period 2 (55 mins)	8:55	Period 2 (45 mins)
10:00	Period 3 (50 mins)	9:40	Period 3 (45 mins)
10:50	Tea Break	10:25	BREAK
11:15	Period 4 (50 mins)	10:50	Period 4 (45 mins)
12:05	Period 5 (55 mins)	11:35	Period 5 (45 mins)
13:00	Lunch Break	12:20	Period 6 (45 mins)
13:25	Period 6 (55 mins)	13:05	Registration
14:20	Registration	13:15/ 13:25	Dismiss from School
14:30/ 14:45	Dismiss	13:30	Official Detention starts

**Note: No learner will be allowed to leave School any earlier than the set time on Fridays.**

Official closing time: **14h45 (Monday to Thursday) 13h25 (Friday)**  
Learners will be released at 14h30 (Monday to Thursday) and at 13h15 (Friday) depending on good behaviour and when all administrative duties have been fulfilled.



## CLASS TUTORS AND CLASSROOMS 2016

GRADE 12			Teaching Venue	GRADE & ACADEMIC HEADS		
12D	Mathie Mr	G2		Gr 12	Henley Ms	C314
12U	Skevington Mr	G6			Bodasing Mr	B415
12R	Gauntlett Ms	G1		Gr 11	Nagiah Ms	C512
12B	Steytler Ms	G5	M1		Lewis Mr	Art 1
12A	Jamal Ms	G7		Gr 10	Hardy Ms	S217
12N	Cowgill Mr	G3	S114		Neave Ms	S210
12H	Stengel Mr	C314	B412	Gr 9	Girodo Ms	S118
					du Preez Ms	S220
<b>GRADE 11</b>				Gr 8	Cele Mr	M2
11D	von Hagen Mr	S405			Smyth Mr	S112
11U	Maharaj Mr	S403	S116			
11R	Sprunt Ms	S211				
11B	Baijoo Mr	S304				
11A	Bibin Ms	S302		Erasmus Mr (Head Master)		
11N	Glossop Ms	S303		Vermaak Ms (Deputy Principal)	S119/C313	
				Norton Mr (Deputy Head)	G5	
				Hellenberg Mr (Deputy Head)	S403	
<b>GRADE 10</b>						
10D	Wilkinson CW Mr	B508		Adam Mr	S214	
10U	Goring Ms	C310		Baudach Ms	Media	
10R	Smith Ms	B506	Drama 2	Bisschoff Ms	G3	
10B	Girodo Mr	B503		Burt Mr	C425	
10A	Mottian Ms	C312		Goodwin Mr	B417	
10N	Brouard Ms	C421		Green Mr	B506	
10H	Sutherland Ms	C311		Human Mr	S113	
				Le Roux Mr		
<b>GRADE 9</b>				Naidoo DS Mr	S301	
9D	Naidoo D Mr	S219		Shore Mr	B506	
9U	Wehrmeyer Mr	S115		Sooriah Mr	Drama 1	
9R	Naidu Ms	S215		Swartz Mr	S401	
9B	Reddy Ms	S120		Thumbadoo Mr	S218	
9A	Ramjee Mr	S213		van Noordwyk Mr	C511	
9N	van Blerk Ms	S212		Worth Ms	Media	
<b>GRADE 8</b>				Beaumont Mr		
8D	Watermeyer Ms	C510		Crasso Mr		
8U	Bentham C Ms	C424		Gcilitshana Mr		
8R	Nhlabathi Mr	C422		Jean-Louis Mr		
8B	Sibisi Ms	C423		Levin Mr		
8A	Liddell Mr	C514		Maungwa Mr		
8N	Balkissoon Mr	C513		September Mr		
8H	Subbiah Ms	C313	Art 3	Zulu Mr		

<b>PREFECTS : SCHOOL</b>	<b>PREFECTS : BLACKMORES</b>
<b>Mvumeleni Mathenjwa</b> <i>Head Boy</i>	<b>Mvumeleni Mathenjwa</b> <i>Head Boy</i>
<b>Libo Mngomezulu</b> <i>Deputy Head Boy</i>	<b>Libo Mngomezulu</b> <i>Deputy Head Boy</i>
<b>Joshua Spooner</b> <i>Deputy Head Boy</i>	<b>Luyanda Ndabandaba</b> <i>Deputy Head Boy</i>
Tasvir Bissoon	Gert Coetzee
Hardus Bothma	Ryan Dafel
Tiaan de Jager	Njabulo Hlatshwayo
Matthew Hamilton	Hlumelo Mekuto
Njabulo Hlatshwayo	Sibusiso Mkhaliphi
Ethan Hulett	Clinton Sithole
Sheroze Khan	Ndili-Ya-Mahlubi Stamper
Hlumelo Mekuto	Thobani Xulu
Mikaeel Mirza	<b>Representative Council of Learners</b>
Sibusiso Mkhaliphi	<b>Libo Mngomezulu</b> <i>Chairman</i>
Lloyd Mtshali	<b>Lloyd Mtshali</b> <i>Vice Chairman</i>
Mfundo Mzobe	<b>Matthew Henley</b> <i>Secretary</i>
Duveäinë Naicker	<b>Duveäinë Naicker</b> <i>Treasurer</i>
Michael Paul	Mvumeleni Mathenjwa <i>Leadership</i>
Vuyo Qwabe	Ndili-Ya-Mahlubi Stamper <i>Cultural</i>
Mayur Rampersad	Hlumelo Mekuto <i>Sports</i>
Ngcebo Clinton Sithole	Joshua Spooner <i>Academics</i>
Branden Smyth	Mvumeleni Mathenjwa <i>Discipline</i>
Yashil Soni	Lungelo Mkhize <i>PR</i>
Ndili-Ya-Mahlubi Stamper	Matthew Henley <i>PR</i>
Thabiso Tshabalala	Thomas Kempen <i>Staff Liaison</i>
Muhammad Vorajee	Liam Green <i>Staff Liaison</i>
Steven Waites	Ndili-Ya-Mahlubi Stamper <i>Maintenance BE</i>
Thobani Xulu	Katleho Ncala <i>School</i>
Grade 9 Representatives: Taine Owen, Rogan Green	
Grade 10 Representatives: Zakariya Adam, Seitiheko Nsebe	
Grade 11 Representatives: Liam Green, Thomas Kempen	
Grade 12 Representatives: Hlumelo Mekuto, Njabulo Hlatshwayo	
School Representatives: Clinton Sithole, Thabiso Tshabalala, Senzo Langazana, Jonathan Evans, Mikaeel Mirza, Muhammed Randaree	

### HOUSE PREFECTS

<b>BLACKMORE</b>	<i>Head of House: Luyanda Ndabandaba, Mvumeleni Mathenjwa, Libo Mngomezulu</i>
<b>SWALES</b>	<i>Head of House: Mfundo Mzobe, Muhammed Vorajee, Mikaeel Mirza</i>
<b>PAYN</b>	<i>Head of House: Steven Waites, Joshua Spooner, Tasvir Bissoon</i>
<b>LANGLEY</b>	<i>Head of House: Duveaine Naicker, Lloyd Mtshali, Yashil Soni</i>
<b>GRICE</b>	<i>Head of House: Ryan Loxton, Andrew Elliot, Ayanda Sithole</i>
<b>CAMPBELL</b>	<i>Head of House: Matthew Hamilton, Cade Phillips, Branden Smyth</i>

**YEAR 2016**

**C. BLOCK**

**VAUSE ROAD**

**B. BLOCK**

510 WATERMEYER	8D	421 BROUARD	10N	310 GORING	10U		HELLENBERG	417 GOODWIN	508 WILKINSON CW	10D		
511 VAN NOORDWYK		422 NHLABATHI	8R	311 SUTHERLAND	10H	G3 COWGILL (Bisschoff)	12N	G5 STEYTLER (Norton)	12B	415 BODASING	506 SMITH Shore/Green	10R
512 NAGIAH		423 SIBISI	8B	312 MOTTIAN	10A	G2 MATHIE	12D	G6 SKEVINGTON	12U	412 STENGEL	503 GIRODO L	10B
513 BALKISSOON	8N	424 BENTHAM C	8U	313 SUBBIAH (Vermaak)	8H	<i>Bennison Courtyard</i>					500	
514 LIDDELL	8A	425 Burt		314 STENGEL (Henley)	12H	G1 GAUNTLETT	12R	G7 JAMAL	12A	MEDIA CENTRE WORTH BAUDACH		

Print room	449	448	447 van Breda	446 du Preez	444 Tembe Poole	442 Gray	440 Mutch & Herbst	438 Ladies	Lift	[Verandah]		
Stairs	451 Shore	452 Bodasing	453 Smyth	454 Coetzee	455A Norton	455 C Green	441 Wardell	437 Fennell	Foyer	434 Drew Harrison	432 Erasmus	431 Vermaak
Stairs	326 Moodley	325 M Girodo	324 Nagiah	327 Henley	328 Lewis	329 Cele	330 B Green	322 Kitchen	STAFFROOM		317 Coskey	Sooriah

AJ HUMAN Room	SCHOOL HALL	SICK BAY	RECEPTION (BECKER)	
SEABROOKE'S ← TUCKSHOP		MARKETING		ADMISSIONS FLEISCHER / ELS
←BLACKMORE		ARCHIVES	CLOTHES SHOP FISHER (Ms)	M2 CELE

SCIENCE BLK		220 DU PREEZ	304 BAIJOO	11B	405 VON HAGEN	11D	OLD 1 <sup>ST</sup> AID RM  CRASSO
120 REDDY	9B	219 NAIDOO D	303 GLOSSOP	11N	403 MAHARAJ (Hellenberg)	11U	
119 (Vermaak)		218 THUMBADOO	302 BIBIN	11A	401 SWARTZ		
118 GIRODO M		217 HARDY H	301 NAIDOO DS				
116 MAHARAJ		215 NAIDU	ART BLOCK				
115 WEHRMEYER	9U	214 ADAM	1st Floor	332 Art 1 LEWIS	335 Art 2	336	337 Art 3 SUBBIAH
114 COWGILL		213 RAMJEE	Ground floor	284 SPORTS OFFICE ACADEMIES			
113 HUMAN		212 VAN BLERK					
112 SMYTH		211 SPRUNT	HIGH PERFORMANCE CENTRE	275 Drama 1 SOORIAH		271 Drama 2 SMITH	
Ref: 2060 Jan 2016		210 NEAVE		276 AV3	277 HUMAN Cell 082-966-7890		

## **2016 BUSINESS, FOUNDATION AND ADMINISTRATION STAFF**

### **Foundation**

Mr M Fennell - CEO	Rm 437
Mr R Mutch - Business Manager	Rm 440
Ms Herbst - PR and Communications	Rm 440

### **Business**

Mr C Green - Business Manager	Rm 443
Ms C Gray - PA to Business Manager	Rm 442

### **Finance and IT**

Ms S Poole - Accountant	Rm 444
Mr N Tembe - Accounts Assistant	Rm 444
Ms S Coetzee - Fees Administrator	Rm 454
Ms B van Breda - Payroll Administrator	Rm 447
Mr L Sithole - Universal IT Department	IT Office

### **Administration**

Ms C Harrison - PA to the Head Master	Rm 434
Ms M Becker - Reception and Telephonist	Reception Office
Mrs M Els - Admissions	Admissions Office
Ms L Fleischer - Admissions	Admissions Office
Ms M Wardell - Learner Records	Rm 441
Mr SE Nxumalo - Printing Supervisor	Printing Room
Mr M Ngcongco - Printing Assistant	Printing Room
Ms C Fisher - Clothing Sales	Clothes Shop
Ms Z Zukulu - Cleaning Supervisor	

### **Marketing**

Ms S Drew	Room 434
Mr B Coskey	Room 317

### **Estate and Maintenance**

Mr M Maree - Estate Manager	Mr J Sibiyi - Maintenance Assistant
Mr SZ Ntombela - Grounds Assistant	Mr MME Nxumalo - Grounds Assistant
Mr L Sibiyi - Grounds Assistant	Mr SS Mtshali - General Supervisor
Mr P Mkize - General Assistant	Mr M Ncwane - General Assistant
Mr ME Shabangu - General Assistant	Mr MN Zuma - General Assistant
Mr BT Ndlovu - Pool Supervisor	

### **Teaching Support**

Mr C Moodley - Laboratory Assistant
Mr N Moodley - Laboratory Assistant

### **Blackmore House**

Ms R Hellenberg
Ms R Mncwabe - Laundry
Ms C Jokazi - Laundry

# WHAT IS EXPECTED OF A DURBAN HIGH SCHOOL LEARNER

**Tone** Dress and conduct befitting of a gentleman at all times.  
Pride in oneself and **Durban High School**.  
Believe that **Durban High School** is the best and always strive to that end.

**Respect** Respect for staff, parents and peers and for the property of others and the School. Greet staff, **visitors** to the school and matrics; addressing those older than you as "Sir" or "Madam" (Ma'm). Common courtesy - showing basic chivalry, no back chat, quiet in all assemblies, stand when greeting staff and your seniors.

**Commitment** **Giving 100% to Durban High School - academically, culturally and on the sports field - and to parents, staff and peers.**

## BASIC PROCEDURES AND THINGS TO REMEMBER

**ASSEMBLIES:** **Tuesdays & Thursday:** Full Assembly in the Hall.  
**Mondays:** Extended Class Tutor Period/Mentorship Meetings  
**Wednesdays:** Grade Assembly/ War Cry in grade areas.  
**Fridays:** Sports & Cultural Assembly in the Hall.

	Grade Assemblies		House Assemblies
<b>Gr 12</b>	D.C. Thompson Hall	<b>Grice</b>	Seabrooke's Terraces
<b>Gr 11</b>	A.J. Human Room	<b>Campbell</b>	Eastern Bennison Courtyard
<b>Gr 10</b>	Bennison Courtyard	<b>Langley</b>	Tuckshop Terraces
<b>Gr 9</b>	Memorial Courtyard	<b>Payn</b>	Western Bennison Courtyard
<b>Gr 8</b>	Sandford Field	<b>Swales</b>	D.C. Thompson Hall

## WEEKLY APPEARANCE CHECKS

These checks will take place during afternoon registration period **in the Hall:**

Monday	Grade 12
Tuesday	Grade 11
Wednesday	Grade 10
Thursday	Grade 9
Friday	Grade 8

## **DESIGNATED AREAS for EACH GRADE DURING BREAK**

**The respective Grades may only be in their designated areas unless at the Tuckshop/Horsefly Café.**

**Grades 10, 11 & 12**      Share these areas: Bennison Courtyard, Memorial Courtyard, under and in front of Admin Block and in front of Media Centre

**Grade 9**                      Tuckshop Terraces

**Grade 8**                      Seabrooke's Terraces

**Each Grade will be held responsible for keeping their area LITTER FREE and classes from each Grade may have to clean their area during afternoon registrations.**

### **SECURITY**

In the best interest of the learners, **all learners, parents and visitors to the School are required to make use of the Armstrong Gate in St Thomas Road.** No other gate will be opened.

### **LOCKERS - Classroom and Sports lockers**

Bigger sports lockers are available at R75 per year from **Mr Shore**.

### **ASSEMBLIES**

All learners **must ensure that their school bags are left in their REGISTRATION CLASSROOM** when attending assemblies.

All REGISTRATION classrooms must remain locked.

---

## **LEADERSHIP 2016**

### **“Honouring all Relationships”**

---

The Leadership Programme at DHS consists of a number of different initiatives. They are Mentorship, the Cobham Drakensberg hike, Community Service, House Prefectship, School Prefectship, Blackmore Prefectship, the RCL, Work Experience, Co-curricular Captains and Class Captains. These operate at different grade levels.

#### **GRADE 8**

The Grade 8s are mentored on a weekly basis by their Grade 11 mentors, who will operate as their “big brothers” on campus, and will work through the mentorship syllabus with them during the year.

12 hours of community service are performed during the year.

#### **GRADE 9**

The Grade 9s continue their mentorship programme from the previous year, except that they are now being mentored by matrics.

12 hours of community service are performed during the year.

#### **GRADE 10**

The entire grade attends a five-day hike through the beautiful Cobham area of the Drakensberg, putting those hard learned leadership and team work lessons into practice out in the field.

Mentors are trained for their Grade 11 responsibilities.

24 hours of community service are performed outside DHS.

#### **GRADE 11**

Those selected for the mentorship programme mentor their Grade 8 charges.

House and School Prefects are appointed, and take charge as soon as the Matrics begin Trials. The Chairman of the RCL is democratically elected and serves during his matric year.

24 hours of community service are performed outside DHS.

#### **GRADE 12**

The Grade 12 mentors work with Grade 9 learners during their matric year.

House, Blackmore and School Prefects provide learner leadership throughout the year.

The Chairperson of the RCL is elected, and serves during his matric year.

**Educators involved in Leadership activities are tabulated below.**

<b>Activity</b>	<b>Educator in Charge</b>
1. Cobham Hike and Grade 8 & 9 Leadership	<b>Mr Lewis</b>
2. Co-curricular Captains and Class Captains, House Prefects	<b>Mr Hellenberg</b>
3. Community Service	<b>Mr Adam</b>
4. Mentorship	<b>Ms Jamal</b>
5. RCL	<b>Ms Steytler</b>
5. Prefectship - Blackmore House	<b>Mr Hellenberg</b>
6. Prefectship - School Prefects	<b>Mr B Green</b>
7. Work Experience	<b>Ms Henley</b>

## **ACADEMIC AWARDS CRITERIA**

<b>Grade</b>	<b>Half Colours [557–591]</b>	<b>Colours [592–626]</b>	<b>Honours [627+]</b>	<b>When Awarded</b>
10	80%	85%	90%	• End of year
11	80%	85%	90%	• End of year
12	80%	85%	90%	• Half-year exams • Trials

## **CO-CURRICULAR ACTIVITIES**

### **Preamble to Co-curricular Activities at DHS**

1. All learners and their parents will **need to complete an activity commitment form and code of conduct form.**  
Once the learner has signed these forms he is committed to the particular activity for the year.
2. All learners who take part in co-curricular activities will have to adhere to the correct dress code pertaining to his chosen activity/activities.
3. Any learner taking part in a tour will need to pay for the tour upfront, and in full, before he leaves on the tour. Non-payment will result in the learner being withdrawn from the tour.
4. All learners will need to complete a Code of Conduct form before they may leave on tour. Learners are expected, at all times, to act in a positive way, adhering to the Code of Conduct.



## TOUR POLICY and COSTINGS

1. All costs for the tour need to be paid before the commencement of the tour. The parent/guardian can make arrangements to pay the amount off – before hand only.
2. All costs of the tour must be covered by the learners. This must include petrol, tolls, driver hiring, kit, etc.
3. If a learner has outstanding tour fees from the previous year, then he may not go on tour until the outstanding tour fees are settled.
4. Staff and learners are representing the School at all times and thus are on official duty for the entire tour.
5. All disciplinary issues must be handled through the school's disciplinary structure.
6. No form of initiation may take place.
7. Medical forms are to be completed.

## SERVICE AWARDS

- A learner is only eligible after **three** years of service.
- An award must be motivated by the staff member in charge of the activity.
- The highest award that can be attained is Colours.

## CULTURAL ACTIVITIES

Durban High School has a rich heritage of Cultural Activities. These activities exist because we firmly believe that one of our roles as an educational institution is to develop mature and balanced young men who are able to cope with the demands of the real world. The Cultural Activities are overseen by a Cultural Activities Committee. The members of this Committee and their respective activities are tabulated below.

<b>ACTIVITY</b>	<b>EDUCATOR/S-IN-CHARGE</b>
<b>Chairman: Mr Norton</b>	<b>Secretary: Ms du Preez</b>
Chess	Ms Nagiah
Debating and Public Speaking	Mr Cele, Ms Mottian
Drama	Mr Sooriah
Eastern Society	Ms Nagiah
Music	Mr Stengel
Poetry Club	Ms Mottian
Toastmasters	Mr Cele
Choir	Mr Cele

All learners are welcome to participate in any of these activities. An awards system is in place for most of these activities.

## CULTURAL AWARDS

- ☒ *Awards are only awarded from Grade 10.*
- ☒ *Whilst the recognition of individual talent is the basis of the awards system, it is subject to the underlying principles of personal integrity.*
- ☒ *Awards have to be worn with honour at all times.*
- ☒ *No award is a right for the individual. It is a privilege bestowed on the learner by the School.*
- ☒ *Where any individual is found lacking in integrity, no award will be made and any award may be withdrawn at the discretion of the Cultural Activities Committee if this principle is violated.*
- ☒ *Awards are made at the discretion of the Cultural Activities Committee.*
- ☒ *The criteria listed below are merely a guideline.*

ACTIVITY	SCROLL	HALF COLOURS	COLOURS	HONOURS
<b>CHESS</b>	For a regular, reliable and committed player for two years.	For a player selected for a Regional Team or for a First Team player who has been in the First Team for two years.	For a player selected for the KZN Provincial Team or S.A. Under 16 equivalent.	For a player selected for Provincial Under 18 Team or S.A. Under 18 equivalent Team.
<b>DEBATING &amp; PUBLIC SPEAKING</b>	Regular committed member of Debating and/or Public Speaking teams who has participated for at least two years at any level.	Finalist in any Public Speaking contest/competition of merit and a committed and responsible public speaker who has participated actively in a number of debates and competitions.	Member of Provincial Public Speaking events or an outstanding debater in a senior team and a committed and responsible public speaker who has participated actively in a number of debates and competitions.	Member of National/Provincial Public Speaking events or a member of the First Team who has achieved outstanding debating or equivalent standard and who is a committed and responsible public speaker who has participated actively in a number of debates and competitions.
<b>DRAMA PREAMBLE:</b>	<p><b>1. Learners must have been involved in Performance activities for a minimum of <u>two years</u>.</b></p> <p><b>2. <u>Character and attitude</u> must be above reproach.</b></p> <p><b>3. <u>Commitment and reliability</u> should be of a high standard.</b></p> <p><b>4. The following areas of performance are under consideration:</b></p> <p style="padding-left: 20px;"><b>4.1 Performing in the Performance Arts Competition (Dramatic Item).</b></p> <p style="padding-left: 20px;"><b>4.2 Directing/choreographing for the performing Arts Competition</b></p> <p style="padding-left: 20px;"><b>4.3 Acting in School Play/Dance Production</b></p> <p style="padding-left: 20px;"><b>4.4 Performing in a Musical</b></p> <p style="padding-left: 20px;"><b>4.5 Performing in a Musical Revue</b></p> <p style="padding-left: 20px;"><b>4.6 Backstage work</b></p> <p style="padding-left: 20px;"><b>4.7 Other (at the discretion of the Head of Drama)</b></p> <p><b><i>These awards will be recommended at the discretion of the nominator in exceptional situations.</i></b></p>			

ACTIVITY	SCROLL / TEAM AWARD	HALF COLOURS	COLOURS	HONOURS
<b>DRAMA</b>	Learners may be nominated for this award if they have made <b>valuable contributions</b> to at least <b>three</b> of the areas listed above or one area on three occasions.	Learners are eligible for nomination if they have made <b>exceptional contributions</b> in at least <b>four</b> of the above areas or 1 area on four occasions.	The same as for the Half Colours award except that the participation must be at <b>lead role level</b> in one of the following 4.1, 4.3, 4.4, 4.5 of the preamble.	The same as for Colours except the involvement must have been for at least <b>three</b> years. The candidate must have either directed a production of a suitably high standard (decided upon by the Drama teacher/s) or consistently delivered outstanding performances, indicating insight and creative flair for theatrical performance. The Learner should have brought honour to Durban High School.
<b>MUSIC</b>	For a regular, reliable and committed contribution to music.	For a committed, ongoing, active and <b>commendable</b> contribution to music in the life of the School, including: * Accompanying vocal and instrumental groups on a regular basis at School and/or solo performances on a regular basis at concerts, shows, etc. * Membership of an commendable contribution to a School Music group * Participation and commendable contribution to school productions, shows, concerts, etc. * Selection for a Provincial Music body and ongoing participation therein * A commendable, ongoing involvement in the organising and managing of Music events. * Other (at the discretion of the Cultural Committee).	For a <b>major</b> contribution to Music at the School, involving commitment, responsibility and reliability. The contribution must be of a high standard across a range of events, such as: * Participation in concerts, shows, etc. with specific emphasis on musical leadership and/or solo performance . * Display musical leadership amongst peers and/or mentors/guides - motivates fellow and junior musicians. * Selection for and sustained involvement in a Povincial Music body or recognised musical event that is of a high musical standard and brings credit to the school. . * Other (at the discretion of the Cultural Committee).	For an <b>exceptional</b> contribution to Music at School. Musicality must be of an exceptionally high standard. There must be ongoing involvement in the musical life of the school, with an emphasis on leadership, mentoring junior musicians and contribution to the functioning of the department. Selection for a National Music body/group and ongoing participation therein. Must show outstanding commitment and talent and always serve the best interests of other musicians and the department as well as self. Brings honour to both self and School. Other (at the discretion of the Cultural Committee).

ACTIVITY	SCROLL / TEAM AWARD	HALF COLOURS	COLOURS	HONOURS
<b>TECHNICAL / PREAMBLE</b>	<p><i>The following areas should be under consideration:</i></p> <ul style="list-style-type: none"> <li>- <i>all school productions: drama, drama musical;</i></li> <li>- <i>music concerts / café concerts</i></li> <li>- <i>community hosted shows at DHS and elsewhere</i></li> <li>- <i>other at the discretion of the Cultural Committee and Cultural Head.</i></li> </ul> <ul style="list-style-type: none"> <li>- <i>performing arts</i></li> <li>- <i>sporting activities</i></li> <li>- <i>speech days</i></li> </ul>			
<b>TECHNICAL</b>	For regular and reliable contribution in the technical field over a number of years or in a number of events over a shorter period; for a valuable contribution which has brought credit to self and the school.	For highly commendable and active technical participation over a number years or in a number of productions/events. Commitment and reliability must be outstanding; unusual dedication as a technician is shown.	For significant technical contribution to productions/events, etc. Contribution must be outstanding and which brings credit to self and the school. Creative flare in the technical field is shown.	For exceptional contribution in the technical field. Showing leadership, flare, creativity as a technician. For showing exceptional responsibility and displaying a professional level of talent.
<b>POETRY CLUB</b>	Regular and committed member for two or more years.	Commendable contribution to meetings and events over two or more years; Regular participation in Open Mic Sessions and other poetry events; Creates own work.	Significant contribution over two or more years; Very good linguistic ability and writes creatively; Regular participation in all Poetry Club events.	Exceptional contribution over two or more years; Excellent writing skills; Highly skilled performer of poetry; Has shown leadership ability and helped organise and run Poetry Club events.

# SPORT INFORMATION 2016

Sport is seen as an integral part of School life. Grades 8, 9, 10 and 11 learners are required to participate in one sport per term.

Durban High School has a number of sports and related activities on offer. Within the next series of pages you will be able to see the sports available. Once you have seen the wide variety of extra-mural activities the School can offer you, **you must commit yourself to at least one sporting code per term.** Your participation in sport will be monitored during the course of the year. This commitment could be a direct involvement within the sport or could be an administrative or assistance role within the sport, e.g. Cricket scorer or First Aid assistant.

## COMMITMENT

Once you have decided on your sporting activity for the term, you will need to report to practice on the designated days and participate within that activity for the **entire** season. This process will be repeated at the beginning of each term. You will be required to have the **Sports Commitment Form** signed by your new coach, your parents and most importantly yourself. This level of commitment will be monitored by your educators, prefects and Grade Heads on a regular basis. Learners who fail to attend practices or matches without a valid excuse will receive a detention from the Sport Committee.

## DHS PASSION AND PRIDE IN SPORT

You will now be engaging yourself in the sporting activities that DHS has to offer. In doing so, you become a part of the 150 year history of sportsmen who have worn the DHS Blue and Gold Colours. As they did in their time at 'School', so you should play all your sport with **Passion and Pride**. Playing with Passion and Pride does not mean win at all costs; it means play the game with spirit and sportsmanship. You must be a true ambassador of the School, both on and off the sports field.

## RESPONSIBILITY OF LEARNERS

You are to ensure that you have committed yourself to a sporting activity and that you attend both practices and fixtures. **Should a problem arise that you cannot attend a fixture or practice, it is your responsibility to find your coach or facilitator and excuse yourself well in advance (at least two days) with a letter from your parent/guardian.** It is your responsibility to ensure that you have the correct kit for practices and matches. There is a kit list included in this booklet. You should attend all meetings and check the notice boards at least once a day.

## PARENTS

We at DHS encourage parents/guardians to support their sons by attending fixtures, assisting with transport, if needed, and helping with supplying teas and cakes for home fixtures. We also appeal to our parents to support the sporting activities by encouraging their sons to participate. We also ask that parents/guardians ensure that their sons have the correct kit for their sporting activities in which their sons will participate.

### **DRESS CODES – Apply to Fixtures and Practices.**

When arriving at or departing from a fixture or practice, be it a home or an away fixture, all learners will **dress in full school uniform. This rule also applies to going home after sports practices in the afternoon where the boys must change into full school uniform.** The sports kit required for that fixture must be carried in an appropriate school bag. The dress code for each sporting discipline has been outlined for your information. Please check the list below and record the appropriate kit required for each sport.

The majority of your sports kit requirements can be purchased at the DHS Clothes Shop located under the Media Centre: (031) 277 1527 (Mrs C. Fisher).

## **STAFF RESPONSIBLE FOR SPORT**

Chairman: Mr Norton    Secretary: Ms du Preez

Athletics:	Mr Goodwin	Badminton:	Mr C. Moodley
Basketball:	Mr Zulu	Cricket:	Mr Gcilitshana
Cross Country:	Mr Goodwin	Football:	Mr Crasso
Golf:	Mr Adam	Hockey:	Mr Beaumont
Indoor Hockey:	Mr Beaumont	Rugby:	Mr Mathie
Softball:	Mr N Moodley	Sport Climbing:	Mr Lewis
Squash:	Mr Hellenberg	Surfing:	Mr le Roux
Swimming:	Ms Goring	Tennis:	Ms Bisschoff
Sevens Rugby:	Mr Mathie	Water Polo:	Mr le Roux
Conditioning:	Mr Green	Sport First Aid:	Mr Crasso

## SPORTING AWARDS

- *Whilst the recognition of individual talent is the basis of the awards system, it is subject to the underlying principles of sportsmanship and personal integrity, and is inextricably linked to the individual's ability to wear his award with honour.*
- *No award is a right for the individual. It is a privilege bestowed on the learner by the School.*
- *Where any individual is found lacking in sportsmanship or integrity no award will be made and any award may be withdrawn at the discretion of the Games or Cultural Activities Committee if this principle is violated.*
- *An award may be withdrawn if an individual does not fulfil his general extra-mural commitment.*
- *There should be a system allowing equitable levels of awards for Academics, Sport and Cultural Activities.*
- *The awards system is educationally bound and considered as recognition to learners for excellence in Inter-School participation.*
- *The awards will be available to learners participating at Under 16 level and above.*
- *Accomplishments in Grade 8 and Grade 9 will be recognised but awards only considered from Grade 10.*
- *It is a requirement for any learner receiving an award that he represents the School 1st team of his chosen sport and where necessary the equivalent standard will be used as criteria.*
- *The criteria listed below are merely a guideline.*

SPORT	HALF COLOURS	COLOURS	HONOURS
<b>ATHLETICS</b>	650 points X 3 on the Absa scale. Regular attendance at practices.	750 points x 3 on the Absa scale. Regular attendance at practices.	850+ points x 3 on the Absa scale. Where two performances have been scored at 850, 800 will be considered for the third competition. Regular attendance at practices.
<b>BADMINTON</b>	100% attendance at practices and matches. 80% 1 <sup>st</sup> team participation (term specific). KZN U 17A & 19 B/C.	KZN U 19A;	S.A. U 19A.
<b>BASKETBALL</b>	Central Zone U 18/19; KZN U 17. 80% 1 <sup>st</sup> team participation (term specific).	Southern Coastal U 18/ 19; S.A. U 17A.	KZN U 18 /19 Team; S.A. U 18.
<b>CRICKET</b>	80% 1 <sup>st</sup> team participation (term specific).	Key member of Team; + Achieve for 1st XI; Top performer for 1st XI.	U 19 A Coca Cola Week; Southern Coastal A.



<b>CROSS COUNTRY</b>	U17 /19 Durban Central Circuit team. 80% 1 <sup>st</sup> team participation (term specific).	U 17 /19 Umlazi District Team.	KZN U 17 Team; KZN U 19 Team.
<b>FOOTBALL</b>	KZN U16; 80% 1st Team games in one season	KZN U19B; Top achiever in 1 <sup>st</sup> XI.	KZN U 19A or SA U17 and upwards.
<b>GOLF</b>	80% 1 <sup>st</sup> Team over 2 years.	KZN Schools U 18B.	KZN U 18A; KZN Schools.
<b>HOCKEY</b>	KZN U18C; 80% 1 <sup>st</sup> team of matches.	KZN Coastal U18B.	KZN Coastal U18A .
<b>INDOOR HOCKEY</b>	80% participation (term specific).	KZN U18A & B Team.	No Honours awards at present.
<b>RUGBY</b>	80% participation for 1 <sup>st</sup> Team in one Season.	KZN Final Trials; Achieved in 1st XV; Top Performer in 1st XV.	KZN U 18 A side at Craven Week or equivalent standard.
<b>SOFTBALL</b>	80% 1 <sup>st</sup> team participation (term specific).	KZN U 17, U19 (if in grade 10 or 11).	No Honours awards at present.
<b>SPORT CLIMBING</b>	2nd and/or 3rd place in School League competition U19. 2nd or 3rd place in all other U19 fixtures. 80% participation (term specific).	1st place in School League competition U19. 1 <sup>st</sup> place in 80% of U19 fixtures.	KZN A Team U19; National Team U19.
<b>SQUASH</b>	Southern Coastal U 19B; 80% 1st team participation (term specific).	KZN U 19B; Southern Coastal U 19A.	S.A. U 19A/B; KZN U 19A.
<b>SURFING</b>	KZN U 18B; 80% 1st team participation (term specific).	KZN U 18A.	S.A. U 18 ; Top 4 in S.A. Championships.
<b>SWIMMING</b>	80% 1st team participation (term specific). <i>(see details on Pg 26)</i>	Times - Averages Swim in all galas. <i>(see details on Pg 26)</i>	Times- Averages Swim in all galas. <i>(see details on Pg 26)</i>
<b>TENNIS</b>	80% 1 <sup>st</sup> team participation for two years.	KZN U 19B/C.	KZN U 19A Team
<b>WATER POLO</b>	KZN Schools' C Team; 80% 1st team participation (term specific).	U 18B team (if competing in the A division).	KZN Schools' A Team; SA Schools' Team.

## ADDITIONAL CRITERIA FOR SWIMMING AWARDS

1. The nominee **must** have competed in 80% of the scheduled inter-school meets.
2. The nominee must be a regular attendee at team practices (morning and afternoon).  
Regular at  $\frac{2}{3}$  of compulsory sessions.
3. The qualifying times for all four strokes (50 m) for both short course (25 m) and long course (50m) remain unchanged (see list).
4. The nominee must have at least four (4) recorded times for the stroke and distance and the mean time should be used as the qualifying time.
5. KZN Championships and times recorded in KZN Schools' trials for 100m, 200m and 400m may be used to qualify swimmer for an award.

Distance	Breaststroke		Backstroke		Butterfly		Freestyle			
	Colours	Honours	Colours	Honours	Colours	Honours	Colours	Honours	Colours	Honours
<b>100 m</b>	1,12,0	1,09,0	1,03,0	1,01,0	1,03,0	1,01,0	58,0	56,0	1,05,0	1,03,0
<b>200 m</b>	2,31,0	2,25,0	2,18,0	2,14,0	2,16,0	2,12,0	2,04,0	2,00,0	2,18,0	1,12,0
<b>400 m</b>							4,08,0	3,58,0	5,20,0	5,05,0

Honours short	Honours long	Colours short	Colours long	$\frac{1}{2}$ Colours short	$\frac{1}{2}$ Colours long
24.99	25.74	26.8	27.61	27.57	28.40
31.89	33.68	33.25	35.12	35.11	37.08
28.85	30.67	30.35	32.27	32.18	34.22
27.32	28.11	29.31	30.16	30.05	30.92

## SPORT KIT 2016

<b>Athletics</b>	Black Shorts	PE Vest	DHS Short White Socks		DHS Vest			
<b>Badminton</b>	Blue Shorts#	DHS White T-Shirt #	White Shorts #	White Socks #	DHS White Shirt #		DHS Short White Socks #	
<b>Basketball</b>	Blue Shorts #	DHS Blue T-Shirt #		DHS Basketball Match Kit		DHS Short White Socks #		
<b>Canoeing</b>	DHS Blue T-shirt	DHS Blue/Gold Golf Shirt #		DHS Canoeing Vest *		Blue Cycling Shorts*	Rash Vest	
<b>Climbing</b>	Blue Shorts #		DHS Blue Vest #					
<b>Cricket</b>	White Cricket Shirt #	Blue Shorts	Pullover #	DHS White T-Shirt #	Socks: Long Black # \$	DHS Floppy Hat #	Blue Cricket Cap #	White Shorts #
<b>Cross Country</b>	Black Shorts	PE Vest	DHS Vest #	DHS Short White Socks				
<b>Football</b>	Blue Shorts#	DHS Blue T-Shirt #		DHS Soccer Shirt		DHS Soccer Socks		
<b>Golf</b>	DHS Blue Cap #		DHS White Shirt					
<b>Hockey</b>	Blue Shorts #	DHS Blue T-Shirt #	Socks Long Black	DHS Blue/Gold Shirt #	DHS Rugby Socks			
<b>Rugby</b>	Blue Shorts#	DHS Blue T-shirt #	Socks - Long Black	DHS Rugby Socks #	Rugby Practice Shirt	Black Shorts #	DHS Rugby Jersey #	
<b>Softball</b>	DHS Blue T-Shirt #		DHS White Shirt #			White Softball Pants \$		
<b>Swimming</b>	Blue Shorts#	DHS Blue T-Shirt #		DHS Costume #		DHS Towel #		
<b>Squash/Tennis</b>	Blue Shorts#	DHS White T-Shirt #		White Socks #	DHS White Shirt#		DHS Short White Socks#	
<b>Water Polo</b>	Blue Shorts #		DHS Blue T-Shirt #		DHS Costume #		DHS Towel	

# = DHS Clothes Shop (also available are Khaki Chinos); \* = Sport Master; \$ = Little Gem

## HOUSE STAFF - 2016 : SENIOR MASTER: MR NORTON

	BLACKMORE	CAMPBELL	GRICE	LANGLEY	PAYN	SWALES
Educator in Charge:	<b>HELLENBERG</b>	<b>SMYTH</b>	<b>LIDDELL</b>	<b>GIRODO M.</b>	<b>GIRODO L.</b>	<b>GOODWIN W.</b>
	ADAM	BENTHAM C	BAIJOO	CELE	BROUARD	BALKISSOON
	GCILITSHANA	BODASING	BIBIN	GORING	COWGILL	BISSCHOFF
	LEVIN	CRASSO	BURT	GREEN	JAMAL	DU PREEZ
	MATHIE	GAUNTLETT	HARDY	HUMAN	MAHARAJ	GLOSSOP
	MOODLEY	HENLEY	LEWIS	JEAN-LOUIS	NAGIAH	NHLABATHI
	SEPTEMBER	LE ROUX	MAUNGWA	MOTTIAN	NEAVE	RAMJEE
		NAIDOO D	NAIDOO DS	SHORE	SPRUNT	REDDY
		NAIDU	SIBISI	STENGEL	STEYTLER	SUTHERLAND
		SMITH	SKEVINGTON	THUMBADOO	SWARTZ	WEHRMEYER
		SUBBIAH	SOORIAH	VAN NOORDWYK	ZULU	WORTH
		VAN BLERK	WATERMEYER	VON HAGEN		
		WILKINSON CW				
<b>HOUSE COLOURS</b>	<b>WHITE</b>	<b>GREEN</b>	<b>LIGHT BLUE</b>	<b>RED</b>	<b>OXFORD BLUE</b>	<b>OLD GOLD</b>
<b>SCHOOL COLOURS: OXFORD BLUE AND OLD GOLD</b>						

# CODE OF CONDUCT FOR LEARNERS

## INTRODUCTION

1. This Code of Conduct is aimed at establishing a disciplined and purposeful environment at the Durban High School (“the School”), dedicated to the values which the School espouses and to the improvement and maintenance, *inter alia*, of the quality of the learning process in the classroom, in extra-mural and cultural activities and on the playing field.
2. All learners accepted and enrolled by the School (“the learners”) are expected to be conversant with this Code of Conduct, and to abide by it.

## CONDUCT

3. Learners shall conduct themselves in a law abiding, disciplined and decent manner which proudly upholds the DHS ethos and tradition.
4. In particular, learners shall not commit any of the actions prohibited expressly or impliedly in the annexed schedules setting out major and minor offences.
5. Learners shall not conduct themselves in a manner which brings the School into disrepute inside or outside the School and during School functions.
6. Learners are expected to display good manners at all times. Visitors to the School are to be treated with every consideration and courtesy and are to be greeted and assisted in every way possible.
7. The following qualities are encouraged:
  - 7.1 honesty, truthfulness and integrity;
  - 7.2 moral and physical courage;
  - 7.3 sound judgement;
  - 7.4 hard work and team work (both on and off the playing field);
  - 7.5 modesty;
  - 7.6 tenacity;
  - 7.7 self-esteem and self-discipline;
  - 7.8 respect for others and their property;
  - 7.9 tolerance and compassion;
  - 7.10 loyalty and a pride in the School and the values it espouses, a pride in the City of Durban, in the Province of KwaZulu-Natal and South Africa;
  - 7.11 leadership, learning and the culture of reconciliation and peace.
8. Prefects are entrusted with certain responsibilities by the Head and their instructions must be obeyed at all times.
9. Learners waiting at bus stops must form an orderly queue before boarding a bus and must behave correctly travelling to and from the School. The senior boys on the bus are responsible for the good behaviour of all the boys.
10. Learners shall not enter the out-of-bounds areas identified in the schedule annexed hereto.
11. **Appearance**
  - 11.1 Learners shall abide by the dress code as set out in the annexure hereto;
  - 11.2 Learners shall be neat and clean. In particular, a shower shall be taken after playing games or taking part in Physical Education activities;

- 11.3 The full School uniform is to be worn for all the School functions and activities. This includes Saturdays and all evening functions as well as functions where the School is being represented by the boy at other schools. Learners attending as spectators where the School is involved must wear full uniform, including events away from the School;
- 11.4 Members of the School team shall wear the School uniform when going to matches and when returning home from matches;
- 11.5 The official School bag must be used. All bags must be marked clearly with the learner's name;
- 11.6 Learners' hair styles shall be as set out in the hairstyle code annexed hereto;
- 11.7 Learners must be clean shaven.
- 11.8 No sport kit to be worn together with school uniform.

### **OFFENCES, PROCEDURE AND PUNISHMENT**

12. The appropriate punishments for the offences are as set out in the schedules dealing with minor and major offences.
13. As this code governs conduct both in the School and out of the School, it will be an aggravating feature if a learner breaches the code in the School and its environs or while representing the School or in a context where his act or omission brings the School, staff members, the RCL or prefects into disrepute.
14. The disciplinary procedures shall be those prescribed by the competent authorities from time to time and in particular those set out in the Provincial Gazette of KwaZulu-Natal No.285, 1997, dated 21st August 1997, read with Section 9 of the South African School's Act No. 84 of 1996.
15. The Governing Body may refer to the Police for investigation of any serious misconduct which constitutes an offence according to law.
16. Every learner shall be entitled to due process, including a fair hearing for transgressions of the Code of Conduct.
17. Learners' bags and lockers are open to inspection at the School's discretion.

### **DRESS CODE - THE SCHOOL UNIFORM**

1. Navy blue blazer with the School pocket badge.
2. White shirt with ordinary collar and the School badge.
3. The School tie (cover all buttons)
4. Charcoal trousers with turn-ups.
5. Black or charcoal socks.
6. Plain black School shoes - no suede shoes or fancy styles may be worn.
7. Pullovers - plain blue V-neck with the School badge (must be worn with a blazer).
8. No gloves.
9. No scarves.
10. The School Bag or plain navy blue bag. (No branded bags)
11. The correct kit for games as specified by the Head.
12. No coloured lenses or prescription sun glasses/ conservative frames only.
13. No leather belts.
14. No metal belt buckles.
15. No metal tie pins.

## **HAIR STYLES**

1. Boys' hair is to be neat and well groomed at all times.
2. No extremes of style or length will be allowed and as a guideline boys' haircuts must meet the following requirements:
  - 2.1 Hair must be kept well clear of the forehead, ears and collar.
  - 2.2 Side burns may not extend below the middle of the ear and must be kept short.
  - 2.3 Hair to be short on top.
  - 2.4 No designer hair styles.
  - 2.5 No shaved sides.
3.
  - 3.1 No gel or any other substance allowed in learners' hair at any time.
  - 3.2 Hair must not be artificially bleached or dyed.

## **AREAS OF THE SCHOOL WHICH ARE OUT-OF-BOUNDS TO LEARNERS**

1. Blackmore House for day-boys AT ALL TIMES.
2. The public toilets near the Drama Room.
3. The change-rooms, unless a sports master is in attendance.
4. The D.C. Thompson Hall except for properly constituted meetings.
5. The classrooms and laboratory areas; the St Thomas Road side of the Media Centre; new and old Science Blocks; and behind the wall in the Memorial Courtyard, before School, during breaks and after School.
6. The A.C. Martin Swimming Pool unless a school master is in attendance.
7. The car park alongside and in front of the Science Block before school and during breaks.
8. Areas around the Seabrooke's Theatre.

## **SERIOUS OFFENCES**

1. The offences listed in this schedule are regarded as serious and may lead to suspension and expulsion from the School.
2. Disciplinary procedures in terms of this schedule shall be those prescribed in the Provincial Gazette of KwaZulu-Natal No. 285, 1997, dated the 21st of August 1997 or any amendment thereto.
3. In the event of the Governing Body deciding not to suspend or expel the learner, the Governing Body shall be entitled to impose such other punishment which may include written warnings, Head's detention and other punishments and/or rehabilitative measures.
4.
  - 4.1 Theft or possession of stolen property or fraud or dishonest behaviour of any sort.
    - 4.2.1 The possession of test papers or examination papers prior to the writing of tests or examinations.
    - 4.2.2 Infringement of examination rules.
    - 4.3.1 Possession, threat of use or the actual use of a dangerous weapon.
    - 4.3.2 Possession of any form of pornographic material.
    - 4.3.3 Accessing or attempting to access inappropriate material through the computer.

- 4.4.1 Possession, use, transmission or visible evidence of the use of narcotic or unauthorised drugs, alcohol or intoxicants of any kind.
  - 4.4.2 Smoking or the possession of cigarettes, tobacco or smoking apparatus at any time;
  - 4.5 The consumption of alcoholic beverages at the School or outside of the School is prohibited.
  - 4.6 Fighting, assault or battery is prohibited.
  - 4.7 Immoral behaviour or profanity is prohibited.
  - 4.8 To falsely identify oneself.
  - 4.9 Hate speech, sexism, racism – written or verbal – is prohibited.
  - 4.10 Vandalism, graffiti or the destroying or the defacing of School property or the property of others including that of other learners.
  - 4.11 Disrespect, abuse, initiation of any form, objectionable behaviour and verbal abuse directed at educators or other School employees or learners.
  - 4.12 Repeated violations of School rules or the Code of Conduct.
  - 4.13 Criminal and oppressive behaviour such as rape and gender based harassment;
  - 4.14 Victimisation, bullying and intimidation of other learners.
  - 4.15 Knowingly and wilfully supplying false information or falsifying documentation to gain an unfair advantage at the School.
  - 4.16 Departure, without permission, from the School property between the start and the finish of the School day.
  - 4.17 Behaviour anywhere in the School or its environs which obstructs others from learning;
  - 4.18 Absence (without good reason) from all School teaching periods.
  - 4.19 Plagiarism.
  - 4.20 Any form of body piercing.
  - 4.21 Tattooing which is visible when the learner is involved in any School activity.
  - 4.22 Possession or discharge of fireworks/pyrotechnics.
  - 4.23 Conduct which endangers the maintenance of a proper standard of moral conduct, discipline or social well being at the School.
  - 4.24 Failure to report on fellow learners who are witnessed contravening any of the serious offences, other offences or school rules.
5. All learners shall have a right to democracy, non discrimination, equality, privacy, respect, dignity, freedom of expression and security of person and property and all learners shall have the corresponding obligations to:
- 5.1 exercise those rights responsibly; and
  - 5.2 see that the rights of others are not infringed; and
  - 5.3 participate positively in the affairs of their school and the formulation and amendment of its code of conduct from time to time. (RCL)

## **OTHER OFFENCES**

These offences will normally not lead to suspension or recommendation for expulsion by the Governing Body but will be punishable by written warnings, Head's detention and other punishments and rehabilitative measures as stipulated by the Head or the Governing Body. Repeated infringements may lead to suspension or recommendation of expulsion from the School.



1. Trespassing in those parts of the School which are declared out of bounds as set out in the appropriate schedule annexed to the School's Code of Conduct.
2. Failure to properly wear the School uniform as described in the appropriate schedule annexed to the School's Code of Conduct.
3. Failure to wear a proper hairstyle as described in the appropriate schedule annexed to the School's Code of Conduct.
4. Littering of any description.
5. Climbing over fences bounding the School property.
6. The riding of bicycles, motor bikes, skateboards and vehicles while on the School property.
7. Hitchhiking in the School uniform.
8. Absence (without good reason) from the School assemblies, lessons or any formal gathering or extra curricular commitments.
9. Wearing of any bangles, bracelets and any form of jewellery (except for wrist watches and medical alert badges) in School uniform.
10. Keeping hands in trouser pockets in the School uniform.
11. Wearing blazers open, or the top button of the shirt undone in the School uniform.
12. Wearing of lapel badges on the School blazer, save as directed by Staff members.
13. No metal rulers or art craft knives are to be brought to school.
14. No chewing of gum or plastic objects.

# **AWARDS REVIEW PROCEDURE WITH REGARD TO LEARNERS WITH AWARDS**

## **PREAMBLE**

1. All awards are recommended by the relevant committees and endorsed by the Head Master, therefore the Head of a committee shall make a recommendation to the Head Master with regard to suspending or removing of an award.
2. All awards are made by the School and therefore the School has the right to suspend or remove awards.
3. All learners who receive an award are expected to behave, inside and outside the School environment, with integrity, loyalty, respect and self-discipline and should always be seen as role-models for the rest of the School.

## **PROCEDURE to be followed when a learner with an award contravenes the School Code of Conduct**

1. The Grade Head would bring a written notification to the Head of the relevant committee:  
Sport: Mr Norton                      Cultural Activities: Mr Norton  
Academics: Ms du Preez              Leadership: Mr Hellenberg
2. The Head of the relevant committee would then call a meeting together with Mr Norton, Mr Hellenberg, Mr Green, the relevant Grade Head, the Head of the Activity and the Secretary.
3. The Grade Head and relevant Discipline Officer will then present the case to the committee.
4. The learner will be given written notice of the meeting.
5. The learner will be given an opportunity to state his case.
6. A recommendation will then be made to the Head with regard to the learner.

## ALCOHOL and DRUGS

**Alcohol** is far more immediately dangerous than smoking. It is an offence for any person in South Africa under eighteen years of age to consume alcohol. (Consumption is prohibited by law.) At DHS drinking or being in possession of alcohol is prohibited at all times in line with National Policy.

**Drugs** - South African Schools Act prohibits the misuse of drugs. Any pupil involved in or found in possession of a suspicious substance can expect the following sanctions:

- The suspicious substance will be confiscated.
- The police will be consulted concerning the nature of the substance.
- If it is an illegal drug the learner will be isolated immediately.
- Parents will be called to the school.
- The illegal drug will be handed over to the police who may prosecute the learner.
- The school will convene a Discipline Hearing. Any learner found guilty may expect to be permanently expelled from the school.

Parents and learners of DHS are advised of the insertion of Section 8A in Act 84 of 1996:

*“Random search and seizure and drug testing at schools*

- *the principal, or his/her delegate, may, at random, search any group of learners, or the property of a group of learners, for any dangerous object or illegal drug.”*

# CELLPHONES

The following policy will be followed:

1. **NO CELLPHONES are allowed at School.**
2. In the event of a transgression, **administration staff or educators will not be held responsible** for the safekeeping of cellphones.
3. Any phones stolen from boys at school will not be the responsibility of the School. Parents are advised to contact a tracking service.
4. If a learner:
  - (a) has a cellphone switched on at school during school time,
  - (b) uses his cellphone during school times without permission,
  - (c) has his cellphone visible at school,then his phone will be confiscated for a period as designated by the School.

Cellphones will be withheld for a period of two (2) weeks.

Repeat offenders, however, may have this period extended at the Headmaster's discretion. The Sim Card will also be confiscated.

5. **No CD players/Headphones/Walkmans/iPods/MP3 players/any electronic entertainment device** are allowed at School or at any extra-mural activities including Saturday events - they will be confiscated and withheld until the learner has completed his 10 hours of detention.
6. **The School will not accept responsibility for any confiscated items!**

# **ANTI-BULLYING POLICY**

## **Procedures for Staff dealing with bullying incidents**

1. Educators respond to all incidents of bullying.
2. All incidents to be reported on pink incident reports and passed to relevant person (Discipline Officer if outside the classroom and Grade Head when inside the classroom).
3. Perpetrators and victims to be reported to the Discipline Officer or relevant Grade Head for follow up/monitoring.
4. Discipline Officer or Grade Head to inform Counsellor of all major concerns. All referrals, apart from self-referrals, need to go through the Grade Head.
5. If a pattern of bullying emerges parents are interviewed and a plan of action implemented.
6. All physical forms of bullying will result in detention/s and possible internal suspension and go through the Discipline Officer.

## **Procedures for Learners**

1. Believe that any form of bullying is not acceptable.
2. Two options are available for victims and witnesses:
  - a. Report the incident of bullying to your class tutor, the educator on duty, Grade Head or Discipline Officer.
  - b. Peer mediation is an alternative if preferred. A learner can request mediation through the Prefects or RCL of the School.

## **Procedures for Parents**

If a parent suspects a learner is a victim of bullying:

1. contact the Grade Head or Discipline Officer and they will liaise with the Counsellor and address the concerns.
2. The School will liaise with parents on a regular basis until the learner feels safe.

## EXAMINATION REGULATIONS

1. There is **NO** study leave prior to the commencement of examinations.
2. All learners are expected to be at School at the normal school time should they be writing in the first session and at least 30 minutes before the start of an exam in the second session. This is to ensure that an accurate registration of learners takes place and that the stipulated reading time, prior to each examination, is correctly adhered to. **No additional time** for an exam will be given should a learner **arrive late** for an examination.
3. **During the examination times, all learners need only attend school when they are writing examinations.** No learner is required to be at school if he is not writing an examination paper.
4. **In the event of your son being ill for an examination**, it is essential that you **contact the School as soon as possible** on the morning of the examination. Reception is open from 07h15 daily. **All absences must be accompanied by an original Doctor's Certificate.** Failure to provide a **Doctor's Certificate** will result in a learner receiving zero for the exam that he has missed.
5. **Please ensure that your son has the correct stationery (in a clear plastic bag/plastic sleeve) for all** his exams. Your son is expected to study his examination timetable to ensure that he is at School on the correct day, at the correct time and that he reports to the correct venue. Venues for examinations will be made available to learners in due course.
6. The normal regulations governing examination irregularities apply as per all previous examinations and according to the guidelines of the KZN Department of Education.
7. Learners may **NOT bring cellphones** into examination venues. Failure to comply with this will result in the learner receiving **ZERO** for the examination.
8. No bags may be brought into examination venues.
9. Correct school uniform, hair and shaving regulations apply during examinations.
10. Learners should bring watches with them to examinations for effective time management purposes.

## Durban High School

### Policy on Viewing Exam Scripts

1. Learners are allowed to view all tests and examination scripts at School.
2. Parents/Guardians are also allowed to see their son's/ward's tests and examination scripts. Neither Learners nor Parents/Guardians will be permitted to take the scripts away with them. Copying of entire scripts is also **not** permitted.
3. The script viewing exercise acts as a form of feedback providing Learners with an opportunity to view their scripts which, when accompanied by the exam paper, may provide useful insight as to why the Learner got the mark they did.
4. The script viewing is **not** an opportunity for Learners to view their scripts and then ask for that script to be re-marked. The School does not remark scripts as moderation and standardisation would have taken place prior to handing back the scripts.
5. After viewing, Learners can, however, ask for their scripts to be checked. This means that their script will be checked to make sure that all content within the script has been marked and that the final marks for each section of the paper have been added up correctly.
6. All scripts remain in the custody of the School.  
This is in accordance with the Department of Basic Education's Portfolio Policy.

# Durban High School Plagiarism Policy

## Rationale

Durban High School understands and values the concept of intellectual property. Educators endeavour to teach learners the ethical responsibility they have when documenting the ideas of others and will hold learners accountable when this is not done. In this regard each learner assisted by his guardian or parent will be required to sign this policy document to show their acknowledgement and acceptance.

## Examples of plagiarism signals:

- Direct copying of the work of another submitted as the learner's own (from that of another learner or other person, from an Internet source, from any print or visual source).
- Lack of or incomplete in-text documentation.
- Incomplete in-text or in project documentation.

## Responsibilities: It is the **educator's responsibility** to provide:

- an assignment sheet with explicit requirements and directions.
- a specific rubric for assessment of the process and the product.
- checkpoints to facilitate the research process.
- help learners who are having difficulties.

## It is the **learner's responsibility** to:

- meet deadlines.
- ask questions and to get help from educators.
- use cited works accurately and appropriately.
- use cited works and consulted pages accurately and appropriately.
- submit **only** his own work.

## Consequences

1. The Academic Standards Committee (the Academic Head of the school and at least two other Academic Heads of Department and the educator involved in the referring issue) will meet to confirm the educator's suspicion of plagiarism and to make a disciplinary recommendation. If a learner is found guilty of plagiarism, a learner could face disciplinary procedure.
2. The learner may choose not to take advantage of the second opportunity. If so, he will receive zero. Should the learner choose to make use of the second opportunity the educator will assess the second opportunity work. If satisfactory, the lowest passing grade will replace the zero. If the work is unsatisfactory, the zero stands.



# DHS TEXTBOOK POLICY

## A. The Learner, Parent, or Guardian

1. Is responsible for each textbook issued to the learner. A learner who fails to return all textbooks forfeits the right to textbooks until each textbook previously issued but not returned is paid for by, learner, parent, or guardian. The school shall allow the learner to use textbooks at school during each school day.
2. Keep textbooks covered at all times.
3. Return textbooks to the teacher or textbook coordinator at the close of the Term / school year / day of final examination in each subject or when the learner withdraws from school.
4. Write the learner's name inside the front cover of the textbook in ink.
5. Keep the textbook in good condition. Any misuse of textbooks due to carelessness or neglect may be considered cause to charge the learner a fine for that textbook.

## B. Fines

Textbook coordinators and teachers are encouraged to use good judgment when levying fines – if marks are minor they can be erased or tippexed out.

The recommended fine schedule is as follows:

<b>DAMAGES</b>	<b>% OF COST OF BOOK</b>
1. Torn pages	25%
2. Damaged cover	25%
3. Ink or pencil marks	
Minor	R1.00/page
Major	25%
4. Loose bindings – due to apparent abuse	50%
5. Minor water damage	50%
6. Missing pages	100%
7. Obscenities - drawn or written	100%
8. Damages that prevent re-issuing books	100%
9. Missing bar codes	100%

***If a learner pays for a book in full, he is entitled to keep that book!***

***Important note:*** Occasionally there are problems with new books that do not hold up to normal use. Typically the bindings break. If books in use in the school seem to have a manufacturing defect, please bring it to the attention of the textbook coordinator as soon as the problem is discovered. The textbook coordinator will want to examine the book(s) personally to determine what action should be taken.

If it is determined that a manufacturing defect has caused the damage, the books should be replaced or repaired by the publisher.

**Learners should not be charged a fine for books that fall into this category.**

**DURBAN HIGH SCHOOL:  
Electronic Resources : Acceptable Use Policy  
and Procedures for Learners**

Durban High School will permit learners to access Internet and use of Tablets and Laptops and E-textbooks as part of the instructional process. Use of electronic resources is a privilege. All use of electronic resources must be in support of education and research and must be consistent with the mission and objectives of Durban High School. In order to maintain the privilege, users must agree to and comply with all of the Rules and Responsibilities when using electronic resources during the school day.

**Rules and Responsibilities when using electronic resources  
during the school day**

- 1) Transmitting or viewing any material in violation of RSA laws and regulations including copyrighted, threatening, or obscene materials is prohibited. Sending or receiving offensive messages or pictures from any source will result in immediate suspension of the privilege.
- 2) Participation in electronic communication and collaboration activities such as blogs, wikis, podcasts, email, and other activities using electronic resources is prohibited.
- 3) Playing/downloading non-educational games is strictly prohibited.
- 4) Users must obey copyright laws.
- 5) Plagiarism – Users may not represent as their own work any materials obtained on the Internet. When using sources, credit must be given to the copyright holder .i.e. the date that the information was accessed and the actual website and not just *Google* or *Wikipedia*.
- 6) Violation of policies or rules governing the use of electronic devices or any careless use of the device may result in a learner’s device being confiscated and/or a learner only being allowed to use the device under the direct supervision of an educator. The learner will also be subject to disciplinary action for any violations of this policy.

## **LEVELS OF MISCONDUCT AND APPROPRIATE DISCIPLINARY MEASURES**

**This document MUST be read in conjunction with the School Code of Conduct.**

This document is intended to serve only as a guideline in relation to appropriate disciplinary measures in respect of specific forms of misconduct. It must be borne in mind that the appropriateness of any disciplinary measure must be assessed in the light of the particular circumstances in which the incident of misconduct has occurred, taking into account the seriousness of the misconduct and any relevant mitigating factors.

The aim of punishment is not to degrade or humiliate, but rather to guide and educate learners to appropriate forms of behaviour. The guiding principles must always be that any disciplinary action taken must be fair, reasonable and proportionate to the misconduct. The particular misconduct and the circumstances in which the conduct occurs may justify departures from these guidelines.

Learners must understand that action may be taken against them if they contravene the Code of Conduct.

The philosophy of the disciplinary system is based on human dignity and on respect and consideration for others.

# DETENTIONS

The following detentions will be in place as at the beginning of 2016.

**Learners will receive 24 hour notice of any detention given.**

**Prefect:** This will take place in **the front of the Memorial Wall** on a **Wednesday or Thursday afternoon** for a maximum of 60 minutes.

**Educators:** This will be at the sole discretion of the individual educator and may be run on any afternoon, **Monday to Thursday**, for a maximum of 60 minutes. It is the educator's responsibility to be at and oversee this detention. **A Yellow slip** must be used to record all detentions.

## **Discipline Officer**

This will take place on a **Friday afternoon** in the form of Detention, 13h30-16h00. Senior Management or Grade Heads only can place learners on this detention. This detention will also include **Late Arrivals** for the previous week.

## **Head Master's Detention**

This is for serious offences and for learners who do not arrive for Friday detention. This will take place on **Saturday mornings from 08h00-13h00**. The Head Master, Deputy or Discipline Officer only can place learners on this detention.

**Both Friday and Saturday detentions** will be under the control of Management.

**Educators and Learners:** It is important to realise that should learners be placed on Friday and/or Saturday detention, this detention supersedes their extra-mural commitment.

## General Procedure

<b>Example:</b> Level 1 offence	1 page of Block punishment or failure to do punishment, given 2 pages of Block punishment or Class Educator detention
<b>Failure to do 2 pages of Block punishment</b>	1 hour detention with Subject Educator (24 hours notice) - may only take place on non-practice days where possible or where an amicable day is arranged
<b>Failure to arrive to Class Teacher Detention</b>	Referral to Grade Head for Friday detention
<b>Failure to attend Friday Detention</b>	Suspension from School
<b>Failure to attend Saturday Detention</b>	Suspension from School

**If you are absent on a Friday and miss a Friday Detention**  
**2½ hours detention on first day back at School.**

**DETENTION SUPERSEDES EXTRA-MURAL COMMITMENTS.**

<b>DURATION OF DETENTION</b>		
<b>PREFECT</b>	<b>1 hour</b>	14h30 - 15h30
<b>SUBJECT EDUCATOR</b>	<b>1 hour</b>	14h45 - 15h45 Monday→Thursday
<b>DISCIPLINE OFFICER</b>	<b>2½ hours</b>	13h30-16h00 Friday

### **LATE ARRIVAL AT SCHOOL**

**Three (3) times late for School / Late for Class**  
 = Grade Head Referral

**Grade Head Referral**  
 = Friday Detention

# DISCIPLINE PROCEDURES

## LEVEL 1 - Action: PREFECTS

**Prefects are required to keep records of all punishment meted out.  
 Repetition of offences may lead to categorisation as a Level 3 Offence.  
 Prefects not to enter into correspondence with parents.**

<b><u>Behaviour:</u></b>	
Unacceptable behaviour during Assembly	Sent out from Assembly, Detention
Littering -either dropping/not picking up litter when walking past	Prefect's Detention
Horseplay	Detention
Loitering in corridors and out-of-bounds areas	Warning. 2nd Offence, Detention
Unauthorised use of classrooms and venues	Detention
Insolence; Disobedience	Depending of severity, Detention or refer to Grade Head
Board games, ball games	Confiscate. Detention
Failure to do Punishment	Detention
<b><u>Appearance:</u></b>	
Uniforms: Neatness & Blazer	Warning. 2nd Offence, Detention
Badges:	After warning of 1 day, Detention
Ties, Shoes, Buttons.	After warning of 1 day, Detention
Hair: Long	2 days notice, thereafter Friday Detention
Dyed/Exotic styles	Refer to Grade Head
Gel/other hair products	Rinse out - Detention
Continual offenders/offences	Refer to Grade Head
<b><u>Co-Curricular:</u></b>	
Failure to attend co-curricular commitments	Prefect's Detention

## LEVEL 2 - Action: EDUCATOR

**Educator will be required to keep records of all punishment meted out. (Yellow Slip)  
Repetition of offences may lead to categorisation as a Level 3 offence. Staff not to enter into correspondence with parents, unless sanctioned by Grade Head.**

<p><b><u>Behaviour:</u></b></p> <ul style="list-style-type: none"><li>• Creating excessive noise</li><li>• Use of another person's property without consent</li><li>• Eating and or drinking in class and corridors</li><li>• Arriving late to class or extra mural activity</li><li>• Entering classroom or out-of-bounds areas without permission</li><li>• Failure to attend sports and/or cultural meetings.</li><li>• Failure to return Library books timeously</li><li>• Minor forms of misbehaviour or poor sportsmanship during sport/cultural activity</li><li>• Horseplay</li><li>• Bad language</li><li>• Littering</li><li>• Lack of respect for property</li><li>• Shouting out in class</li><li>• Pea-shooting, throwing objects in class</li><li>• Boisterous behaviour</li><li>• Disobeying instructions</li><li>• Failure to hand in: Reply slips; Absentee notes, Punishment, etc.</li><li>• Insolence and/or cheek</li><li>• Failure to bring PE kit</li><li>• Walking around class and/or leaving seat without permission</li></ul>	<p><b><u>Suggested punishment:</u></b></p> <p>Educator's detention for a maximum of 60 minutes with 24 hours notice.</p> <p>Other appropriate forms of punishment such as additional homework.</p> <p><b>Learners must not be ejected from class.</b></p> <p><b>Avoid the use of blanket punishment as far as possible.</b></p>
---	---



<p><b>Appearance:</b></p> <ul style="list-style-type: none"> <li>• Uniform: Neatness and Blazers, Badges, Ties, Shoes, Buttons, Name badge</li> <li>• Any violation of the School dress code</li> <li>• Not wearing the correct sports/cultural activity kit to practice or matches</li> </ul> <p><b>Academics:</b></p> <ul style="list-style-type: none"> <li>• Causing a disruption so that normal teaching and learning cannot take place</li> <li>• Class work not done</li> <li>• Homework not done</li> <li>• Disorganised files and/or books</li> <li>• Not having work signed by parent/guardian</li> <li>• Distracting learners</li> <li>• Failure to bring books and/or equipment to class</li> <li>• Failure to return Library books and/or pay fines</li> <li>• Homework note books not up to date and/or not signed by parent/guardian</li> <li>• Late for class without good reason stated in a note by a Staff Member (6 min bell = 1 page block)</li> <li>• Out of class without a note from a Staff Member</li> <li>• Use of offensive pictures and/or text as book coverings</li> <li>• Continual offences</li> <li>• Failure to attend Educator's detention</li> </ul>	<p><b>For Academics</b></p> <p>Step 1: Suitable punishment by Educator.</p> <p>Step 2: Learner placed on Educator Detention.</p> <p>Step 3: After two Educator's Detentions, Learner placed on Grade Head Detention.</p> <p>Refer to Grade Head.</p>
---	--

### **LEVEL 3 - Action: GRADE HEAD/DISCIPLINE OFFICER**

**Grade Heads to keep records of all punishment meted out and any correspondence entered into between learners and/or parents.**

**Repetition of offences may lead to categorisation as a Level 4 Offence.**

<p>Frequent repetition of Level 2 misdemeanours where initial disciplinary action is deemed ineffective.</p> <p><b><u>Behaviour:</u></b></p> <ul style="list-style-type: none"> <li>• Use of people’s property without consent</li> <li>• Swearing</li> <li>• Disrespect and/or insolence</li> <li>• Cheek</li> <li>• Ignoring specific instructions</li> <li>• Failure to attend sport/cultural activity</li> <li>• Negligent damage of school property</li> <li>• Neglecting to: Attend compulsory sport fixture without prior written excuse from parent/guardian; attend an Educator’s detention</li> <li>• Failure to do set punishment</li> <li>• Disregard for out of bounds areas</li> <li>• Misconduct/poor sportsmanship during a sporting fixture/cultural activity</li> <li>• Gambling and/or card playing</li> <li>• Lack of tolerance</li> <li>• Discrimination</li> <li>• Disrespect</li> <li>• Failure to attend Prefects detention/Educators detention</li> <li>• Talking in Assembly</li> </ul>	<p><b>Any or All of:</b></p> <p>Detention – Friday. Detention.</p> <p>Letter to Parent/Guardian.</p> <p>Interview with Parent/Guardian.</p> <p>Letter of apology.</p> <p>If necessary, refer to the Head or the Deputy Head.</p> <p>At the discretion of the Grade Head who may send the learner back to the Educator to be dealt with on a Level 2 offence, ensuring fairness and that the punishment fits the offence. Counselling may be required.</p>
<p><b><u>Appearance:</u></b></p> <ul style="list-style-type: none"> <li>• Not wearing full school uniform at school, in public or at official school functions</li> <li>• Wilfully wearing incorrect uniform</li> <li>• Leaving school without full school uniform</li> <li>• Not wearing correct kit for sport fixture/cultural activity.</li> </ul> <p><b><u>Academics:</u></b></p> <ul style="list-style-type: none"> <li>• Defacing Text books, Library books, note books and/or files</li> </ul>	

**LEVEL 4 - Action: HEAD, DEPUTY HEAD**  
**GRADE HEAD/DISCIPLINE OFFICER**

Frequent repetition of Level 3 misdemeanours where initial disciplinary action is deemed ineffective.

**Behaviour:**

- Theft or possession or unlawful borrowing of another person's possession/property
- Fraud or dishonest behaviour - lying
- Vandalism and/or malicious damage of property
- Possession, threat of use or the actual use of dangerous weapon(s)
- Possession, use, transmission or visible evidence of the use of narcotic or unauthorised drugs, alcohol or intoxicants of any kind
- Smoking or the possession of cigarettes or tobacco/lighter or matches or fireworks at any time
- The consumption of alcoholic beverages at school, on official tours or outside the school
- Assault or battery or fighting
- Immoral behaviour or profanity
- Graffiti
- Bullying
- Lack of respect, abuse, verbal abuse or educators, employees or learners
- Physical/sexual abuse, indecent assault, intimidation of or threat to an educator, employee, parent or learner
- Truancy - bunking lessons or school
- Departure from school without permission from the school.
- Possession of pornographic material
- Accessing or attempting to access pornographic material from web sites
- Forgery
- Bunking Grade Head's detention
- Possession or discharge of fireworks
- Tattoo/Any form of body piercing
- Extortion
- Arson
- Criminal offences

**Any or All of:**

Suspension

Criminal charges (SAPS)

Referral to Governing Body Tribunal

Expulsion

<p><b><u>Appearance:</u></b></p> <ul style="list-style-type: none"><li>• Arriving to school not wearing full school uniform</li><li>• Arriving to school unshaven</li><li>• Hair – long, dyed or exotic styles</li></ul>	
<p><b><u>Academics:</u></b></p> <ul style="list-style-type: none"><li>• Possession of test or exam papers prior to writing</li><li>• Cheating in tests or exams</li><li>• Infringement of the exam rules</li><li>• Plagiarism</li></ul>	

## DHS PRAYER

O Lord Our Heavenly Father  
Almighty and Everlasting God  
Who has safely brought us  
To the beginning of this day  
Defend us in the same  
With thy mighty power  
And grant that this day  
We fall into no sin  
Neither run into any kind of danger  
But that all our doings  
May be ordered by Thy governance  
To do that which is righteous  
In Thy sight. Amen

### NATIONAL ANTHEM

Nkosi sikele' i-Afrika,  
Maluphakanyisw' uphondo lwayo.  
Yizwa imithandazo yethu,  
Nkosi sikelela, thina lusapho lwayo

Morena boloka setjhaba sa heso,  
O fedise dintwa le matshwenyeho  
O se boloke, o se boloke setjhaba  
sa heso,  
Setjhaba sa South Africa, South  
Africa:  
Uit die blou van onse hemel,  
Uit die diepte van ons see,  
Oor ons ewige gebergtes  
Waar die kranse antwoord gee.

Sounds the call to come together,  
And united we shall stand  
Let us live and strive for freedom  
in South African our land.

### GAUDEAMUS IGITUR

1. Gaudeamus igitur  
Iuvenes dum sumus (2)  
Post iucundem iuventutem  
Post molestam senectutem  
Nos habebit humus  
Nos habebit humus
2. Ubi sunt qui ante nos  
In mundo fuere? (x2)  
Vadite ad superos  
Transite in inferos  
Hos si vis videre  
Hos si vis videre.
3. Vita nostra brevis est  
Brevi finiatur (2)  
Venit mors velociter  
Rapit nos atrociter  
Nemini parcetur.  
Nemini parcetur.
4. Vivat Academia  
Vivat Professores! (2)  
Vivat membrum quodlibet  
Vivat membra quaelibet  
Semper sint in flore!  
Semper sint in flore!

## SCHOOL SONG

There is a school upon a hill  
Which has been there for many a year  
And in that time we've stood for stead  
Our fathers strove to make our name.  
We bear with pride wherever we go  
Our colours true, the blue and gold.  
So play the game with might and main  
You'll know we're here to raise a cheer...  
**School, school, school!**

## SCHOOL DOWN THE ROAD

I'm a Horsefly, I'm a Horsefly  
I'm a Horsefly till I die!  
But I'd rather be a Horsefly  
Than go to Glenwood High!

## COLLEGE SONG

There is a High School in the town, in the town,  
And there the 1st Team sits them down, sits them down  
And drink their drink with laughter gay and free,  
And never ever think of tea.

**Chorus**      Let it out for we must beat them for it's twice a year we meet them.  
                    And remember that the best of games must end, must end.  
                    A try, you chaps, a try, a try, a try  
                    And then you'll hear the schoolians cry, schoolians cry.  
                    SCHOOL, SCHOOL, SCHOOL, SCHOOL,

Good old Durban High. You chaps we want another try!  
The forwards play with zeal and zest, zeal and zest,  
And never pause to take a rest, take a rest,  
till the ball has passed from the scrum-half to the fly  
And the wing has scored another try.

### **JIMILAYO (Old)**

**Jimilayo Ji! Jimilayo Ji! Yithi yithi Obani na?**

*Hurrah! Hurrah! Us, us, look at us*

**Singo singo bani na? Isebayo isikhulu eThekwini!**

*We, we, who are we? Durban High School.*

### **JIMILAYO (New)**

<b>Jimilayo Ji!</b>	<b>Yes, yes bona</b>	<b>Isebayo?</b>	<b>eThekwini?</b>	<b>Durban High</b>
<b>Jimilayo Ji!</b>	<b>Yes, yes bona</b>	<b>Isebayo!</b>	<b>eThekwini!</b>	<b>School</b>
<b>Jimilayo Ji!</b>	<b>Yes, yes bona</b>	<b>Isikhulu?</b>	<b>Durban High</b>	<b>Durban High</b>
		<b>Isikhulu!</b>	<b>School</b>	<b>School</b>

### **HERE COME THE HORSEFLIES**

Staan en Sing

Staan en Sing

Hier kom die Horseflies verby

Met die blou en die goud

en die goud en die blou

Hier kom die Horseflies verby!

Stand and Sing

Stand and Sing

Here come the Horseflies to play

With the Blue and the Gold

And the Gold and the Blue

Here come the Horseflies to play!

### **DREAM TEAM**

Its been said

Its been told

We all know DHS is old

We are loud

We are proud

We always bring the Dream Team

Na na, na na, na na na na na na, na na na

na na Dream Team ...

### **BULELA HIYA**

iDurban Bulela Hiya!

iHigh school Bulela Hiya!

iHorsefly Bulela Hiya Hiya! Hiya Hiya!

## PERSONAL TIMETABLE

Day	Lesson 1	Lesson 2	Lesson 3	Lesson 4	Lesson 5	Lesson 6
1						
2						
3						
4						
5						
6						
7						
8						



## HOMEWORK TIMETABLE

Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8

## COMPULSORY SPORT ATTENDANCE 2016

TERM 1	Date	Attendance Stamp
<b>Basketball</b>		
<b>Swimming</b>	<b>16 February Durban &amp; District Gala, King's Park</b>	
<b>Rugby</b>	<b>17 March 150<sup>th</sup> Anniversary RUGBY DAY</b>	
<b>TERM 2</b>		
<b>Rugby</b>	<b>23 April vs Clifton College</b>	
<b>Rugby</b>	<b>14 May vs George Campbell</b>	
<b>Rugby</b>	<b>28 May vs Glenwood [Classic Clash]</b>	
<b>Rugby</b>	<b>4 June FOUNDERS DAY vs Maritzburg College</b>	
<b>TERM 3</b>		
<b>Football</b>	<b>Tbc</b>	
<b>Football</b>	<b>Tbc</b>	
<b>TERM 4</b>		
<b>Water Polo</b>		